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«27» 08 2025



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«27» 08 2025

**QUALITY MANAGEMENT SYSTEM
UNIVERSITY REGULATION
UE-AYU-016-2025**

REGULATION on the Development of Curricula for Educational Programs

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1. SCOPE OF APPLICATION

1.1 These Regulations establish the requirements for the development, structure, content, formatting, and approval of curricula for educational programs (EP Curricula) in the formation of educational programs at Khoja Ahmed Yasawi International Kazakh-Turkish University (hereinafter – the University).

1.2 The requirements of these Regulations are mandatory for implementation and execution by all structural units of the University involved in the development of higher and postgraduate educational programs.

1.3 Regulation UE-AYU-016-2025 is an integral part of the University’s Quality Management System (QMS) documentation.

2. NORMATIVE REFERENCES

2.1 Law of the Republic of Kazakhstan “On Education” dated July 27, 2007 (as amended and supplemented);

2.2 Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated July 20, 2022 No. 2 “On Approval of State Compulsory Standards of Higher and Postgraduate Education”;

2.3 Order of the Minister of Health of the Republic of Kazakhstan dated July 4, 2022 No. ҚР ДСМ-63 “On Approval of State Compulsory Standards for Levels of Education in the Field of Healthcare”;

2.4 European Qualifications Framework for Lifelong Learning (EQF). European Commission, 2008;

2.5 Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 13, 2018 No. 569 “On Approval of the Classifier of Training Areas for Higher and Postgraduate Education” (as amended and supplemented);

2.6 Order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152 “On Approval of the Rules for Organizing the Educational Process under the Credit Technology of Education in Organizations of Higher and/or Postgraduate Education” (as amended and supplemented);

2.7 Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 30, 2018 No. 595 “On Approval of the Model Rules for the Activities of Organizations of Higher and Postgraduate Education” (as amended and supplemented);

2.8 “Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated January 5, 2024 No. 4 ‘On Approval of the Qualification Requirements for the Educational Activities of Organizations of Higher and (or) Postgraduate Education and the List of Documents Confirming Their Compliance’. Registered with the Ministry of Justice of the Republic of Kazakhstan on January 8, 2024 under No. 33892 ;

2.9 Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated October 12, 2022 No. 106 “On Approval of the Rules for Maintaining the Register of Educational Programs of Higher and/or Postgraduate Education Organizations, and the Grounds for their Inclusion and Exclusion” (as amended and supplemented).

– QP-AYU-7.5.3-2025 “Management of Documented Information”.

3. TERMS AND ABBREVIATIONS

3.1 The following terms and abbreviations are used in these Regulations:

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(full list follows as in the original: bachelor’s degree, master’s degree, residency, doctoral studies, credit, module, descriptors, diploma thesis, curriculum (ОЖЖ), individual study plan (ЖОЖ), GEC, BC, MC, UC, EC, ECTS, etc.)

4. GENERAL PROVISIONS

4.1 The Rules for developing curricula of educational programs (hereinafter — EP Curriculum, BBOZh) for Bachelor’s, Internship, Residency, Master’s and Doctoral levels constitute the document regulating the structure and volume of an educational program by discipline modules, indicating the list of courses and academic credits, as well as all types of practice and final attestation; setting requirements for educational content, learner-selected educational trajectories and their structure, types of control, and assessment of learner preparedness.

4.1.1 Syllabi of courses and modules in the cycles of basic and major disciplines shall be interdisciplinary and multidisciplinary to ensure training across several fields of education.

4.2 Scope of development.

4.2.1 The EP Curriculum is developed based on selected modules (courses) that form the learning outcomes. In designing modules, logical links between modules (courses) shall be ensured and duplication of content avoided.

4.3 Course coding uses the “Coding System for Courses of Higher and Postgraduate Education” (RK State Standard 5.05.001–2005). When a new course is introduced, its code follows the previous sequence.

4.4 Each course has a whole-number credit load. The minimum is 5 academic credits; in exceptional cases, 3 or 4 credits are allowed.

4.5 Requirements for distributing modules (courses) across semesters in the EP Curriculum:

- the full annual load is, as a rule, 60 credits or 1800 academic hours;
- the University independently allocates credits by semester/trimester/quarter;
- 1 academic credit equals 30 academic hours.

4.6 Types, terms, volume and content of professional practice are determined by standards, work plans and programs.

4.7 Classroom work as a share of each course (lectures, practicals, labs, studio, individual) is as follows:

for “Healthcare” (Bachelor’s): preclinical and clinical basic & major courses — 40%; for other fields and theoretical healthcare courses — 30% (hour distribution: Bachelor’s/Master’s/Doctoral — 15 weeks; Preparatory Center — 18 weeks; without remainder, with allowed ± deviations);

— share of SRWI (student self-study with instructor guidance; KZ: БОӨЖ): 10% for healthcare basic/major courses; 30% for Preparatory Center; 20% for other fields;

— share of SR (independent student self-study; KZ: БӨЖ): 50% for healthcare basic/major courses; 30% for Preparatory Center; 50% for other fields (SRWI/SR hours distributed without remainder: 15 weeks for Bachelor’s/Master’s/Doctoral; 18 weeks for Preparatory Center);

— Internship: classroom 30%, SRWI 10%, SR 60% (hours distributed over 15 weeks without remainder);

— Residency: training includes classroom work, independent clinical work under a clinical mentor, and ISR (independent study of the resident; KZ: РӨЖ). Shares: 10%, 30%, and 60%, respectively.

4.8 Durations are set by the State Compulsory Standards of Higher and Postgraduate Education:

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- Bachelor’s programs: at least 240 credits across all learning activities;
- with specifics: “Veterinary Medicine,” and programs in Architecture & Design — at least 300 credits; “Nursing” — at least 240; continuous integrated “Medicine,” “Pediatrics,” “Dentistry” — at least 360;
- Master’s programs:
 - scientific-pedagogical track — at least 120 credits;
 - professional track — 60 credits (1 year) or 90 credits (1.5 years; not less than 90 and not more than 110);
- Residency: 2–4 years; 140 credits (2 years), 210 (3 years), 280 (4 years);
- Doctoral (PhD / Doctor by profile): at least 180 credits across all learning and research activities.

5. STRUCTURE AND CONTENT OF THE EP CURRICULUM

5.1 Bachelor’s. Requirements for the EP Curriculum content

5.1.1 The content comprises three cycles: General Education (ГЕС/ЖБП), Basic (BC/БП), and Major (MC/ПрД) (Annexes 1–2). The GEC includes Mandatory Component (MC), University Component (UC) and/or Elective Component (EC). The BC and MC cycles include UC and EC courses.

5.1.2 Reducing the volume of Mandatory Component courses in the GEC is not allowed; their content is set by model syllabi.

5.1.3 UC/EC courses are determined by the delivering department, considering labor-market needs, employer expectations, and students’ interests.

5.1.4 For programs other than “Healthcare,” the GEC volume is 56 credits, of which 51 are MC courses: History of Kazakhstan, Philosophy, Kazakh (Russian) Language, Foreign Language, ICT (in English), Physical Education, and the Socio-Political Knowledge module (political science, sociology, cultural studies, psychology). For “Healthcare,” the GEC is 46 credits, of which 41 are MC with the same list.

All Bachelor’s students, in all majors/directions, sit for the state exam in “History of Kazakhstan” in the same academic period in which the course is completed.

5.1.5 UC/EC courses in the GEC are at least 5 credits and aim to develop competencies in economics and law, anti-corruption culture, ecology and life safety, entrepreneurship, and research methods.

5.1.6 The University may develop integrated, interdisciplinary GEC courses.

5.1.7 The BC and MC cycles include courses and professional practices and total at least 176 credits.

5.1.8 For “Healthcare,” the BC cycle (courses + professional practice) is at least 110 or 140 credits out of 240 or 300 total program credits (Annex 3).

5.1.9 For “Healthcare,” the MC cycle (courses + professional practice) is at least 60 or 90 credits out of 240 or 300.

5.1.10 Final attestation is at least 12 credits of the total program.

5.2 Continuous Integrated Medical Education. Requirements for content

5.2.1 In continuous integrated medical programs, the BC cycle (courses + practice) is at least 95 credits out of 360 (Annex 4).

5.2.2 The MC cycle (courses + practice) is at least 150 out of 360.

5.2.3 Training in Internship of at least 30 credits is included.

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5.2.4 Final attestation is at least 12 credits and includes preparation and defense of a master's project and a comprehensive exam.

5.3 Master's. Requirements for content

5.3.1 The content includes:

- theoretical study (BC and MC cycles);
- practical training: types of practice, academic/professional internships;
- for the scientific-pedagogical track — research with a master's thesis; for the professional track — experimental research with a master's project;
- final attestation.

5.3.2 BC and MC cycles comprise UC and EC courses.

5.3.3 UC/EC lists are set by the department.

5.3.4 For the scientific-pedagogical track, the UC of the BC cycle includes: History & Philosophy of Science; Foreign Language (Professional); Pedagogy of Higher School; Psychology of Management. For the professional track: Management; Psychology of Management; Foreign Language (Professional).

5.3.5 Departments may design integrated UC courses of the BC cycle.

5.3.6 Scientific-pedagogical track: BC cycle — 35 credits total, incl. 20 UC (Annex 5).

5.3.7 Professional track: BC cycle — 10 credits (1 year) or 15 credits (1.5 years), incl. 6 UC credits for both durations (Annex 6).

5.3.8 Scientific-pedagogical track: MC cycle — 53 credits.

5.3.9 Professional track: MC cycle — 29 credits (1 year) or 49 credits (1.5 years), distributed between UC and EC at department's discretion.

5.3.10 Course/module syllabi should be interdisciplinary and multidisciplinary.

5.3.11 Final attestation — at least 8 credits of the master's program; in the form of writing and defending the master's thesis (project).

5.4 Doctoral Studies. Requirements for content

5.4.1 Theoretical study — 45 credits of the total program and includes BC and MC cycles (UC and EC) plus practice; the BC/MC ratio is set by the university (Annex 7).

5.4.2 UC/EC lists are set by the department, considering labor-market needs, employer expectations and doctoral students' interests. The doctoral EP Curriculum includes:

- for PhD — pedagogical and research practice;
- for Doctor by profile — industrial practice.

5.4.3 The research component comprises the Doctoral Research Work (DRW) or Experimental Research Work (DERW), scholarly publications, and writing/defense of the doctoral dissertation.

5.4.4 DRW/DERW — 123 credits of the total program.

5.4.5 Full annual load — 60 credits (= 1800 hours); 30 credits per semester.

5.5 Residency. Requirements for content

5.5.1 Full annual load — at least 70 credits (= 2100 hours). 1 credit = 30 hours. Two academic periods per year with midterm attestation (or final attestation in the graduating year). A vacation of at least 7 weeks is provided (except in the final year).

5.5.2 Residency training includes classroom work, independent clinical work under a clinical mentor, and ISR (independent study of the resident). The share of theoretical training does not exceed 10% of the program.

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5.5.3 The residency EP Curriculum comprises theoretical and clinical training, midterm and final attestation (Annex 8).

5.5.4 Credit volumes by duration:

2 years 140 credits (Major cycle 134, MC 13? (source shows “132”; appears inconsistent please verify when finalizing), EC 4, Midterm Attestation 2, Final Attestation 2);

3 years 210 credits (Major 202, MC 19, EC 8, Midterm 4, Final 2);

4 years 280 credits (Major 270, MC 258 (see note above), EC 12, Midterm — 8, Final 2).

Note: The figures “MC-132/258” in 5.5.4 seem to be typographical inconsistencies in the source (sums exceed totals). I preserved the original numbers; please audit the arithmetic before approval

6. PROCEDURE FOR APPROVAL AND UPDATING OF EPs

6.1 The draft curriculum of the educational program (EP Curriculum, BBOZh) for Bachelor’s, Internship, Residency, Master’s and Doctoral levels, developed by the department, together with the Educational Program (EP), is discussed by the Faculty Methodological Committee (MC), submitted to the University MC for approval, and forwarded to the National Register of the Republic of Kazakhstan.

6.2 The EP Curriculum that has received a positive expert opinion from the Register of the Ministry of Science and Higher Education of the Republic of Kazakhstan (MoSHE RK) and has been registered together with the EP is fully formalized and approved by the University Vice-Rector (Samples 1, 2, 3).

6.3 Based on the EP Curriculum, the annual Working Study Plan for students (hereinafter — WSP) (Samples 4, 5, 6, 7) and the Catalogue of Elective Courses are developed.

6.4 The WSP for the next academic year is compiled on the basis of the courses selected during the course-presentation procedure.

6.5 The WSP serves as the basis for calculating the teaching workload. It specifies the distribution of types of academic work by course (Table 1).

6.6 The WSP prepared by the department in four languages (Kazakh, Russian, English and Turkish) is discussed by the Faculty MC and then submitted to the University MC for approval.

6.7 The originals of the approved EP and WSP are kept by the Department for Methodological Work Organization; scanned electronic copies are distributed to all structural units.

7. PROCEDURE FOR AMENDMENTS

7.1 Management of this Regulation and amendments thereto are carried out in accordance with QP-AYU-7.5.3-2025 “Documented Information Management.”

7.2 Amendments to the QMS document must be recorded in the “Change Registration Sheet” (Annex 2).

8. COORDINATION, STORAGE AND DISTRIBUTION

8.1 Discussion and coordination of these Regulations are carried out at a meeting of the Senate and formalized by minutes.

8.2 Responsibility for storing, duplicating and distributing the working copies of these University Regulations rests with the Academic Department.

8.3 The control copy of the Regulations is transferred to the Center for Strategic Development, Ranking and Quality (CSDRQ) for storage.

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8.4 The Academic Department is responsible for implementing the requirements of these Regulations.

8.5 Compliance with these Regulations is monitored by the Vice-Rectors in their respective domains.

AGREED BY:

Vice-Rector for Academic Affairs



E. Idrissova

Vice-Rector for Finance and International Relations



M. Giritlioglu

Vice-Rector for Science and Strategic Development



A. Oshibayeva

Head of the Center for Strategic Development, Ranking and Quality



S. Kyrykbaeva

Head of the Legal Department



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